



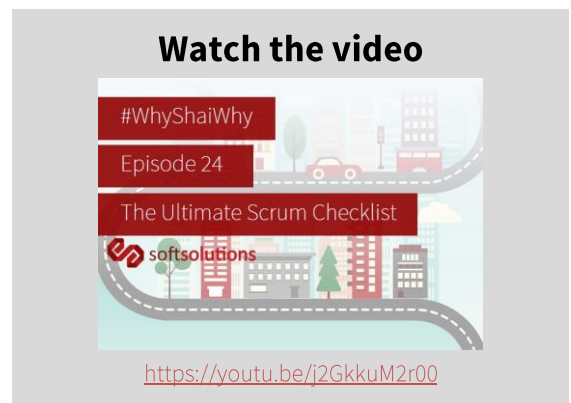
The Scrum Checklist

So, you think you're ready for Agile?

Scrum is the most popular implementation of Agile. When implemented completely, it can transform your team, project, and organisation into a **high-performance value-delivery machine**.

But Scrum doesn't "just happen". A lot of moving parts, tools and commitments from your team come together to get the outcomes that Agile is famous for.

How much are you ready to put into practice today?



Implementing 80% of scrum gives you 0% benefit.

- Shai Shandil



The Scrum Checklist

PLAYERS	Team of 5 to 9 people Smaller teams are best for Agile because they change faster and communicate better.	<input type="checkbox"/>
	Scrum Master This person helps establish and maintain the scrum process.	<input type="checkbox"/>
	Product Owner(s) Someone who sits between the delivery team and the organisation.	<input type="checkbox"/>
	Scrum (Delivery) Team A multidisciplinary and cross-functional team of doers.	<input type="checkbox"/>
ARTEFACTS	Product Backlog An overall to-do list of things to build. Usually a list of User Stories.	<input type="checkbox"/>
	Sprints Planned, consistent and end-to-end time-boxes (usually 2 weeks).	<input type="checkbox"/>
	Sprint Backlog A to-do list for a sprint (a subset of the product backlog).	<input type="checkbox"/>
	Increment of Potentially Shippable Product Working software delivered every sprint!	<input type="checkbox"/>
CEREMONIES	Daily Scrum A quick, daily standup meeting where 3 questions are answered, re-capping yesterday's achievements, outlining the plan for today and identifying impediments.	<input type="checkbox"/>
	Sprint Retrospective A team discussion about how things went in the previous sprint and how things can be improved for all involved.	<input type="checkbox"/>
	Sprint Review A meeting where team members show what was built in the sprint. NOT a presentation!	<input type="checkbox"/>
	Sprint Planning Meetings A team meeting where <ul style="list-style-type: none"> - User stories are broken down into tasks - Stories and tasks are estimated, as a group - The backlog is refined 	<input type="checkbox"/>
	Task board / Kanban Board A physical (preferred) or virtual board where stories progress through columns (stages) towards done-ness.	<input type="checkbox"/>

